

CODE OF DISCIPLINE – BRUCE COLLEGE

1. Classes begin at 8:40 am and 1:30pm. Students must be in class by 8:35am and 1:25pm.
2. Students must make their way to classes as quickly and quietly as possible.
3. **If a student is absent or late, parents/guardians/landlords are obliged to ring the secretary by 9:30 each morning.**
4. No student is permitted to leave the school premises during class time without written permission from a parent/guardian.
5. **All students of Bruce College must attend classes until the last day of school. Failure to do so can result in students being removed from all classes, courses, tutorials and study facilities.**
6. Teachers at Bruce College use Discipline Slips for homework, behaviour and punctuality purposes. At the teacher's discretion, students will be issued a warning in the form of 1 slip, which they must sign and return to the teacher. A total of THREE slips from the SAME teacher will result in a meeting with the Assistant Principal and a phone call to parents/guardians. One further slip will be dealt with at the discretion of the Principal.
7. Failure to come to class without correct books or notes can result in students being sent to study for the entire class.
8. Students not attending afterschool study must leave the premises immediately and quietly after school to avoid disrupting study classes.
9. Students are not permitted to smoke or congregate at the front of the building. Smoking is permitted at the rear of the school during break time only.
10. Any evidence of consumption of alcohol or any illegal substances in Bruce College will result in immediate expulsion.
11. Under no circumstances are students permitted to bring chewing gum onto Bruce College premises. A fine of €10 will be imposed if this is not adhered to.
12. Mobile phones must remain switched off during class. Should your phone ring, you are obliged to hand over their phone to the teacher/supervisor, if requested to do so.
13. Mobile phones must remain switched off AND placed in full view of the supervisor.

14. Students are responsible for their own belongings. Books and folders found lying around the school will be removed by staff.
15. Designated lunch areas must be kept clean and tidy at all times by students.
16. Any student who vandalises Bruce College property will incur the cost of repair or replacement.
17. **Students must be aware of the dangers surrounding social media sites and the consequences attached to posting comments online. Bruce College operates a strict policy regarding this. Under no circumstances should a student make direct or indirect reference to Bruce College or its staff on social media sites. Regular stringent scans are carried out by Bruce College to ensure adherence to this policy. Failure to do so will result in immediate expulsion and Bruce College will not hesitate in taking further action.**
18. Evening, Saturday and night study are optional. However, if a student absents themselves from either of these without confirmed parent/guardian permission, they can be permanently removed from all study options.
19. Students should familiarise themselves with their timetable. Staying in study halls rather than attending class will not be tolerated by teachers in Bruce College.
20. Boisterous behaviour on Bruce College property is not permitted.
21. Bruce College takes no part in student discos or Graduation Balls or the advertising, promotion or organisation of same. Any student found to be actively involved in such activity in Bruce College will be sanctioned at the principal's discretion.
22. Students may not use parking facilities on Bruce College property. We do not accept responsibility for damages or parking costs incurred to vehicles.
23. **Bruce College students should dress appropriately. Shorts must be at least knee-length. ONLY EAR PIERCINGS are permitted and TATTOOS SHOULD REMAIN COVERED AT ALL TIMES.**

Audley House, St. Patrick's Hill, Cork.

Tel: 021/4504122 Fax:0214509048

www.brucecollege.ie

Code Of Discipline

SIGNATURE SHEET

We, the undersigned, understand, accept and agree to comply fully with Bruce College's Code of Discipline.

Name of Student:(block capitals)_____

Student's Signature: _____

Parent/Guardian's Signature: _____

Date: _____

Please note: This Signature Sheet must be returned BEFORE the student commences study at Bruce College.